

## Appropriate Library Use Policy

**Policy Statement:** Everyone has the right to use the Library without disturbance. To ensure the comfort and safety of Library patrons and staff, violations of this policy can result in a discipline up to and including a loss of Library privileges.

While in the Library the following actions and behaviors will not be allowed:

- Loud & disruptive behavior, verbal, physical harassment or bullying, running, profanity or similar behaviors as determined by Library staff
- Staring at or following others with the intent to harass
- Eavesdropping on Library users or staff
- Sleeping that disturbs others
- Panhandling, distributing or selling non-library approved materials
- Bodily hygiene that is an offensive nuisance to other library users
- Using another person's card without permission (misrepresentation of identity can be prosecuted as a felony)
- Damaging or tampering with Library materials, property or services
- Inappropriate use of public access computers or using someone else's card to login
- Removing Library materials from the Library without checking them out
- Roller-skating, roller-blading or skateboarding
- Use of tobacco products, illegal drugs or alcohol
- Bathing, shaving or washing in Library restrooms
- Moving furniture without permission or using it inappropriately
- Blocking doors or aisles
- Leaving garbage
- Drinking beverages near computers
- Patrons entering staff workspaces
- Breaking the law
- Weapons of any kind, unless carried by an authorized law enforcement agent
- Bicycles or scooters parked in any area other than the bike rack
- Patrons that are not wearing shoes or those that are not appropriately attired as determined by Library staff
- Cell phone conversations that are loud or inappropriate
- Animals in the building that are not service animals or for Library programming
- Personal belongings that are left unattended
- Youth or individuals with disabilities that require care being left without a caregiver
- Refusing to leave the Library at closing or upon request by Library staff
- Loitering
- Ignoring Library signage

Library staff reserves the right to enforce policy, inspect bags, briefcases, backpacks or other personal items, contact the Police about suspicious behavior or abandoned property, ask for identification, and discipline violators of Library policy.