

Kaukauna Public Library Board Minutes

February 27, 2018

Vice President Driessen called the Kaukauna Public Library Board of Trustees Meeting to order at 5:30 PM.

Present at the time the meeting was called to order: *D. Driessen, G. Keating, M. Kilgas, C. Van Boxel, and J. Vondracek.*

Excused: *C. Fallona, P. Landreman, J. Lucas, L. Meyerhofer*

Also present: *Tony Wieczorek, Ashley Thiem-Menning*

Compliance with Open Meeting Law

- A Notice of the Meeting of the Kaukauna Public Library Board was emailed and an Agenda for the meeting was posted at City Hall and in the Library more than twenty-four hours prior to the meeting.

Public Appearances/Announcements

- Driessen questioned whether it was necessary for people wanting to speak at meetings to fill out a request form.
- Wieczorek said he thought such wording had been removed from meeting announcements and agendas but would look into it.

Action Items

- Consent agenda
 - Vondracek moved to approve the Consent Agenda.
 - Seconded by Kilgas.
 - Motion passed unanimously.

Reports

- Statistics
 - Wieczorek mentioned a drop in circulation among OWLSnet libraries but that Kaukauna's drop of 3% was the lowest in the system. Nonetheless, he will be emphasizing ways to increase circulation.
 - Some Board members mentioned articles in the Times-Villager that described new items to the collection.
- Director's Report – No discussion.
- Assistant Director's Report
 - Board members again spoke favorably about the quality and quantity of programs offered.
- Technology Coordinator Report
 - While largely going without comment, one conspiracy theorist on the Board questioned whether the size of font used in the report may actually have been a ploy to give it added length.
- Friend's Report
 - Thiem-Menning reported a meeting between Friends and the Foundation events committee on March 12th at 4:00 PM to plan for a joint Spring event.
 - There is also an event planned for May 17th with a Master Gardener.
- Foundation Report
- Motion to place all reports on file by Vondracek.
- Seconded by Van Boxel.
- Motion carried unanimously.

New Business: None

Adjournment

Motion to adjourn by Kilgas. Seconded by Vondracek.
Motion carried unanimously.
Meeting adjourned at 5:47 PM

Drafted by:
Tony Wieczorek

Approved by:
Carol Van Boxtel