

Kaukauna Public Library Board Minutes

April 25, 2017

Board President Keating called the Kaukauna Public Library Board Meeting to order at 5:33 PM.

Present at the time the meeting was called to order: D. Driessen, C. Fallona, G. Keating, M. Kilgas, P. Landreman, J. Lucas, L. Meyerhofer, and J. Vondracek.

Excused: C. Van Boxtel

Also present: T. Wiczorek, A. Thiem-Menning

Compliance with Open Meeting Law

- A Notice of the Meeting of the Kaukauna Public Library Board was emailed and an Agenda for the meeting was posted at City Hall and in the Library more than twenty-four hours prior to the meeting.

Public Appearances/Announcements

- Thiem-Menning introduced a student observing the meeting out of an interest in pursuing a career in Library Science.

Action Items

- Consent agenda
 - The following motions were presented.
 - March Board Minutes
 - March Financial Reports
 - March 1st Quarter Investment Report
 - Discussion
 - None
 - Motion to approve Consent Agenda by Fallona. Seconded Driessen.
 - Motion carried unanimously.

Reports

- Director's Report
 - Wiczorek gave an update on the Interactive Learning Garden. He mentioned a meeting with City officials and the need to confer with the City Attorney. Wiczorek again explained the process for approval of the project and the effect it was having on generating enthusiasm for moving forward. The biggest single need at present is for someone to manage the project.
 - He explained why county revenues were not represented on the revenue report. None had been received at that point.
 - He reported the City Council had approved a new Employee Handbook and that he was revising the Library's manual to include changes and revisions.
 - Wiczorek also reported on the project to build a wall to create a room for programming and other events. Trevor Frank had been consulted and plans and cost estimates were submitted.
 - Fallona moved to allocate funds to move forward with the project. Seconded by Driessen. Motion passed unanimously.
- Programming Librarian's Report.
 - Thiem-Menning was once again complimented on amount and quality of activity she single handedly generates.

- She also reported a fund raising event sponsored by Talbot's Women Finery in which 10% of proceeds from people mentioning the Library would be donated to us.
- Friend's Report
 - A book sale will be held in May.
- Foundation Report
 - Landreman reported plans for a meeting in May.
- Motion to place all reports on file by Vondracek. Seconded by Fallona.
- Motion carried unanimously.

New Business:

- Motion by Driessen to move to Close Session to discuss patron issue. Seconded by Lucas. Motion passed unanimously.
- Motion to return to Open Session by Meyerhofer. Seconded by Lucas. Motion passed unanimously.

Adjournment

Motion to adjourn by Meyerhofer. Seconded by Lucas.
Motion carried unanimously.
Meeting adjourned at 6:10 PM

Drafted by:
Tony Wieczorek
Approved by:
Joe Lucas