

Kaukauna Public Library Board Minutes - Open Meeting

April 2, 2013

Board President Kilgas called Kaukauna Public Library Board Meeting to order at 5:33 PM on April 2, 2013.

Present at the time the meeting was called to order: M. Kilgas, C. Fallona, J. Vondracek, C. Van Boxtel, F. Brewster, D. Driessen, J. Lucas and G. Keating. Excused: P. Landreman.

Also present: T. Wieczorek, M. Wieczorek, A. Thiem-Menning, P. Kohne, K. Kohne, and E. Fuller.

Compliance with Open Meeting Law

President Kilgas acknowledged that the Notice of the Meeting of the Kaukauna Public Library Board was emailed to the Times/Villager and the Post Crescent East more than twenty-four hours prior to the meeting. A Notification of the Meeting and an Agenda for the meeting was posted at City Hall and in the library more than twenty-four hours prior to the meeting.

Comments from the Public

None

Motion by Driessen, second by Van Boxtel to go into closed session at 5:40 PM to discuss draft lease for the library. Motion passed unanimously.

Motion by Vondracek, second by Van Boxtel to reconvene to open session. Motion passed unanimously. Return to Open Session at 6:30 PM

Motion to authorize Tony to draft a letter to be signed by Mary in support of the Grand Kakalin Project to be sent to the mayor and all alderpersons. Motion by Vondracek second by Driessen. Motion passed unanimously.

Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. Board members can ask questions related to specific agenda items. However, if Board members would like to discuss a specific item in greater depth or act on a specific item, they can make a motion that the item be removed from the Consent Agenda and placed on the regular agenda.

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Motion by Driessen, second by Vondracek to approve the Consent agenda. Motion passed unanimously.

Action Items

KPL Financial Report for February 2013, motion by Driessen, second by Vondracek to approve the Financial Report for February 2013 pending changes. Motion passed unanimously.

Approval of grant for two Early Childhood computers, motion by Fallona, second by Driessen to approve the grant for the two Early Childhood computers. Motion passed unanimously.

Reports

February 2013 Statistics better with the font size and form.

Director's Report included with documents and placed on file.

Discussed the Job descriptions and the Library Associate and Library Assistant job Descriptions will be sent to the Personal Committee for review.

Personal Committee will bring them back next month.

Youth services librarian's report included with documents and placed on file.

Nice color!

Technology Coordinator's report included with documents and placed on file.

Old Business

None

New Business

Motion to establish a Fund Raising Committee to explore possibilities for developing funds to furnish the new library was tabled till next month when Pat comes back.

Motion to move date of Library Board meetings from the 2nd Tuesday to the 4th Tuesday of the month starting in 2014. Motion by Driessen, second by Van Boxel. Motion passed unanimously.

Motion by Driessen, second by Vondracek to adjourn at 6:48 PM. Motion passed unanimously.

Meeting adjourned at 6:48 PM

Elizabeth Fuller
Note-taker