

## **Kaukauna Public Library Board Minutes - Open Meeting**

August 6, 2013

**Board Vice President Gary Keating** called Kaukauna Public Library Board Meeting to order at 5:32 PM on August 6, 2013.

*Present at the time the meeting was called to order: G. Keating, J. Vondracek, C. Van Boxtel, F. Brewster, M. Kilgas, J. Lucas, P. Landreman and L. Meyerhofer.*

*Also present: T. Wiczorek, A. Thiem-Menning, D. Driessen and E. Fuller.*

*C. Fallona was excused.*

### **Compliance with Open Meeting Law**

Vice President Keating acknowledged that the Notice of the Meeting of the Kaukauna Public Library Board was emailed to the Times/Villager and the Post Crescent East more than twenty-four hours prior to the meeting. A Notification of the Meeting and an Agenda for the meeting was posted at City Hall and in the library more than twenty-four hours prior to the meeting.

### **Comments from the Public**

None

### **Action Items**

July 2013 board meeting minutes. Motion by Brewster, second by Van Boxtel to approve the July 2013 board minutes, documents placed on file. Motion passed unanimously.

KPL Financial Reports for July 2013, motion by Brewster, second by Van Boxtel to approve the Financial Reports for July 2013, documents placed on file. Motion passed unanimously.

Board Presidents be approved as signatory for Board finances while in office. Motion by Kilgas, second by Lucas to approve addition to Library Board By-Laws under Article III, Section 6, of Paragraph E making it de facto that the Library Board President and Financial Secretary have signatory rights as long as they remain in office. Motion passed unanimously.

### **Reports**

July 2013 Statistics programs have risen! Thank you Ashley!

Director's Report included with documents and placed on file. Facebook has risen after fund raising events.

Programming Librarian report included with documents and placed on file.

Technology Coordinator's report included with documents and placed on file.

Fund Raising Committee Report given by Lee Meyerhofer. Pledge sheets will be going into electric bills in Kaukauna, event in October. Tony wanted appreciation to Mary Vander Sanden for the signs, Wonderful job! A lot of information!

Building Committee Report

Report of Friend's meeting

29 members! Recipe books from Carol Van Boxtel will be sold at the library and all proceeds will go to the Friends Group.

**Old Business**

Brown County billing update and documents placed on file.

**New Business**

Request from Paper Maker International Hall of Fame to post two plaques. Motion by Kilgas, second by Van Boxtel that the plaques awarded by the International Paper Makers Hall of Fame acknowledging the contributions of John Stoveken and Henry Frambach be displayed at a suitable location in the new Kaukauna Library. Motion passed unanimously.

Director's review in September. Tony would like staff included in evaluation. Discussion held. Personnel committee will review this with Board President.

Request from Diane Wittman's husband for a bench to be put outside. Discussion held.

Motion by Landreman, second by Meyerhofer to adjourn at 6:32 PM. Motion passed unanimously.

Meeting adjourned at 6:32 PM

Elizabeth Fuller  
Note-taker

Approved by:

Carol Van Boxtel

Secretary