

## **Kaukauna Public Library Board Minutes - Open Meeting**

December 10, 2013

**Board Vice President Gary Keating** called Kaukauna Public Library Board Meeting to order at 5:32 PM on December 10, 2013.

*Present at the time the meeting was called to order: G. Keating, J. Vondracek, C. Van Boxtel, M. Kilgas, J. Lucas, P. Landreman, F. Brewster and L. Meyerhofer.*

*Also present: T. Wiczorek, M. Wiczorek, A. Thiem-Menning, P. Kohne, K. Kohne, D. Driessen and E. Fuller. C. Fallona excused.*

### **Compliance with Open Meeting Law**

Spencer Heise, Technical Service Coordinator acknowledged that the Notice of the Meeting of the Kaukauna Public Library Board was emailed to the Times/Villager and the Post Crescent East more than twenty-four hours prior to the meeting. A Notification of the Meeting and an Agenda for the meeting was posted at City Hall and in the library more than twenty-four hours prior to the meeting.

### **Comments from the Public**

None

Nice Thank you letters!

### **Action Items**

November 2013 board meeting minutes. Motion by Landreman, second by Kilgas to approve the November 2013 board minutes both closed and open, documents placed on file. Motion passed unanimously.

KPL Financial Reports for November 2013, motion by Vondracek, second by Van Boxtel to approve the Financial Reports for November 2013, documents placed on file. Motion passed unanimously.

C. Fallona arrived at 5:36 PM

KPL Closed days for 2014. Motion by Van Boxtel, second by Brewster to approve closed days as amended. The Library will be open November 28, 2014, document placed on file. Motion passed unanimously.

Approval of 2014 COLA. Should the Kaukauna City Council adopt any cost of living adjustment that would apply to full time library staff for 2014 it be approved by the Kaukauna Library Board. Motion by Vondracek, second by Kilgas document placed on file.

Motion passed unanimously.

## Reports

November 2013 Statistics. Updated and put on file.

Nice!

Director's Report included with documents and placed on file.

Excellent letter to the Times!

Programming Librarian report included with documents and placed on file.

A lot of activity!

Technology Coordinator's report included with documents and placed on file.

A lot of items tagged!

Fund Raising Committee Report

Wrapping up and dispersing in January.

Report of Friend's meeting

Bylaws passed, book sale in January!

## Old Business

Report on filtering Appliance and approval of filtering of Wi-Fi. Discussion held. Motion by Meyerhofer, second by Lucas that the Kaukauna Public Library's new policy restricting access to websites selected by the director coming to the Board with recommendations and that the Board will approve those specific categories at that time. Documents placed on file.

Motion by Meyerhofer, second by Van Boxtel to authorize the director to purchase the appliance from Comprise Technologies for \$6,714.40 for the purpose of filtering computer access. Report included with documents and placed on file.

## New Business

Motion to adjourn at 6:19 PM by Meyerhofer, seconded by Van Boxtel. Motion passed unanimously.

Meeting adjourned at 6:19 PM.

Elizabeth Fuller

Note-taker

Approved by:

Carol Van Boxtel