

Kaukauna Public Library Board Minutes- Open Meeting

February 5, 2013

Board President Kilgas called Kaukauna Public Library Board Meeting to order at 5:30 PM on February 5, 2013.

Present at the time the meeting was called to order: D. Driessen, G. Keating M. Kilgas, J. Lucas, C. Van Boxel, J. Vondracek. Excused: F. Brewster and P. Landreman. Absent: C. Fallona.

Also present: T. Wiczorek, M. Wiczorek, A. Thiem-Menning, P. Kohne, K. Kohne, R. Krumwiede, J. Moes, P. Gilbert, S. Barth, and E. Fuller

Compliance with Open Meeting Law: President Kilgas acknowledged that the Notice of the Meeting of the Kaukauna Public Library Board was emailed to the Times/Villager and the Post Crescent East more than twenty-four hours prior to the meeting. A Notification of the Meeting and an Agenda for the meeting was posted at City Hall and in the library more than twenty-four hours prior to the meeting.

Comments from the Public – Phil Kohne commented about the decision of moving to the Thilmann Building. Peter Gilbert and James Moes talked about the Brown County decision and how the Kaukauna library is not following what the board originally decided.

Florence Brewster recognized for 25 years on Library board. Congratulations! Florence is in the hospital and doing fine. Get Better!

Motion by Driessen, second by Lucas to move Brown County Billing agenda up. Motion passed.

Power point presentation by Wiczorek including information in Board packet regarding Brown County billing. Wiczorek recommended rescinding withholding loaning rights to Brown County residents. Discussion followed. Board will stay with original motion. Wiczorek will write letter to OWLS board reaffirming the Board's position.

Patrick Landreman announced as new board member. Welcome Patrick!

Consent Agenda – Motion by Driessen, second by Vondracek to approve the Consent Agenda. Motion passed.

Van Boxel mentioned Eva Wenzel's name misspelled in report.

D. Driessen left meeting at 6:42PM.

Reports – December financial report is not up to date because the fiscal year hasn't been closed. Director Wiczorek presented report by Power Point presentation. He has a new format for Statistics coming in January. Board felt Tony's reply was excellent to patron's letter. There are new business cards and flyers available for the library. Tony also ordered a plaque for Charlie Fischer.

Ashley talked about the Fox City Book Festival and our involvement.

Youth Services and Technical Services Coordinator Reports – no questions

Old Business – None.

New Business – Letter from Pat Landreman distributed.

Tony gave a Power Point presentation of Investment funds and his and the Financial Secretary's recommendation to re-structure them. Motion by Vondracek, seconded by Van Boxtel to restructure investment funds. Motion passed.

1. Motion to move the Eva Wenzel Estate Funds consisting of \$57,878.30 currently in the Special Use Fund, the A & L Wuyts Memorial Fund consisting of \$11,925.00 currently in the Special Use Fund, the KPL Building Fund consisting of \$11,166.95 currently in the Special Use Fund and the Endowment Fund consisting of \$5,000.00 currently in the Special Use Fund and transfer them all into the KPL Building Fund Savings account.
2. Motion to cash in Albert and Louise Wuyts Memorial CDs 2 and 3 totaling \$76,714.81 currently in the KPL Building Fund and transfer them into the KPL Building Fund Savings account.
3. Motion to move General Fund Account consisting of \$13,229.53 into the Endowment Fund and use it to create an Endowment Fund Savings account into which the Blanche Schmidt Memorial Fund, the Giovanna Russo Feller Fund and the Elsie Schuh Memorial Fund would all be transferred.
4. Motion to cash in Endowment Fund CDs 1 and 3 consisting of \$11,000 total currently in the Endowment Fund and transfer them into the Endowment Savings account.
5. Motion to close and transfer funds currently in the Community Foundation consisting of \$27,256.32 to the Endowment Fund Savings account.

Discussed Investment Policy. Motion by Vondracek, second by Van Boxtel to adopt Investment policy as presented. Motion passed.

Motion by Lucas, second by Keating to adjourn at 6:48 PM. Motion passed.

Meeting adjourned at 6:48 PM

Elizabeth Fuller
Note-taker