

Kaukauna Public Library Board Minutes

October 23, 2018

President Lucas called the Kaukauna Public Library Board of Trustees Meeting to order at 5:30 PM.

Present at the time the meeting was called to order: *D. Driessen, C. Fallona, O. Fischer, M. Kilgas, P. Landreman, J. Lucas, C. Van Boxtel, and J. Vondracek.*

Excused:

Also present: *Tony Wieczorek, A. Thiem-Menning*

Compliance with Open Meeting Law

- A Notice of the Meeting of the Kaukauna Public Library Board was emailed and an Agenda for the meeting was posted at City Hall and in the Library more than twenty-four hours prior to the meeting.

Public Appearances/Announcements

- President Lucas announced Anna Neumeier has accepted the Board position left vacant by the resignation of Gary Keating

Action Items

- Vondracek moved the motion to amend the hiring policy be removed from the consent agenda to be considered separately. Second by Kilgas.
- Motion passed unanimously.
 - Fallona moved to amend the original motion from “unanimous” to “2/3 majority of Board members present”. Second by Kilgas
 - Motion passed unanimously.
 - Motion by Driessen to amend “‘must’ with ‘may’ assemble a team” and to remove the phrase “full-time” as a qualification for being on the hiring team. Second by Kilgas.
 - Motion passed unanimously.
 - Vondracek moved to add “or promote” to the line “The Kaukauna Public Library Board seeks to hire”. Second by Driessen.
 - Motion to amend hiring of director to include promotion with changes noted as above passed unanimously.
- Consent agenda
 - Vondracek moved to approve Consent Agenda. Second by Kilgas.
 - Motion passed unanimously.

Reports

- Statistics – Board members noted a typo that Wieczorek said he would fix.
- Director’s Report
 - No comments.
- Assistant Director’s Report
 - Board members commented favorably on amount and quality of program offerings.
- Technology Coordinator Report
 - No comments.
- Friend’s Report
 - Book Sale will be held in November with the Saturday prior to be open only for Friends members.

- Foundation Report
 - Landreman reported there would be a meeting of the Foundation on November 5th to finalize Garden fund raising materials.
 - Another Planters with a Purpose event is planned for November 29. This will also dovetail with another Give a Gift event by the Friends.
 - Landreman noted the importance of getting some material describing the Library Foundation for distribution. This would be especially important for reminding people to remember the Foundation in their wills.
 - Driessen complimented Wiczorek on his Times-Villager articles.
- Motion to place all reports on file by Vondracek. Seconded by Van Boxtel.
- Motion carried unanimously.

Unfinished Business: None

Closed Session:

- Landreman moved to go into Closed session for discussion of personnel matter. Second by Driessen.
- Motion passed unanimously.
- Motion to return to Open session by Driessen. Second by Fallona.
- Motion passed unanimously.

Adjournment

Motion to adjourn by Fischer. Seconded by Driessen.

Motion carried unanimously.

Meeting adjourned at 6:28 PM

Drafted by:
Tony Wiczorek

Approved by:
Carol Van Boxtel